



# *International Criminal Tribunal for the former Yugoslavia*

Legal Officer, (Chambers), P-3 (rostering purposes)

<b>DEADLINE FOR APPLICATIONS</b>	:	<b>26 November 2015</b>
<b>DATE OF ISSUANCE</b>	:	<b>27 October 2015</b>
<b>OFFICE</b>	:	<b>Registry, Chambers</b>
<b>VACANCY ANNOUNCEMENT</b>	:	<b>15-LEG-ICTY-49757-P-THE HAGUE (R )</b>

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United Nations Core Values: Integrity, Professionalism, Respect for Diversity

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**ORGANISATION SETTING:** This position is located in Chambers Legal Support Section, Division of Judicial Support Services, Registry, under the supervision of the Head of Chambers. The incumbent will work under the guidance of the Judges of a Trial or Appeal Chamber and will report to the P-4 Legal Officer or Senior Legal Officer.

## **RESPONSIBILITIES**

The incumbent will provide specialized legal and judicial administrative support to a Trial or the Appeals Chamber of the Tribunal through the P-4 Legal Officer or Senior Legal Officer. The duties include conducting and supervising legal research, particularly on international humanitarian and criminal law; supervising the preparation of draft memoranda, decisions and judgments; providing leadership to teams that provide support at the trial or appeal phase; providing legal support to the P-4 Legal Officer or Senior Legal Officer and Judges of the Chamber; undertaking legal analysis of judgments and evidence; assessing trial and appeal briefs and authorities submitted by parties; maintaining files on Tribunal practice and development and monitoring relevant developments in international law.

## **COMPETENCIES**

- **Professionalism** – Strong organizational, drafting, and interpersonal skills; proven ability to conduct comprehensive legal analysis; proven ability to work well under pressure and meet strict guidelines. Knowledge of the UN system desirable; knowledge of international criminal justice systems highly desirable. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of work.
- **Communication** – Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two way communication; tailors language, tone, style and format to match the audience; demonstrates openness in sharing information and keeping people informed.
- **Planning and Organising** – Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

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## **QUALIFICATIONS**

### Education:

Advanced university degree in law, preferably with specialization in international, criminal or humanitarian law. A first level university degree in combination with 2 years of additional qualifying experience may be accepted in lieu of an advanced university degree.

### Experience:

Minimum of 5 years of progressively responsible professional legal experience, at either the national or international level, preferably with an emphasis in criminal law, international law or humanitarian law

### Language:

English and French are the working languages of the Tribunal. For the post advertised, fluency in written and spoken English or French is required. Working knowledge of the other is highly desirable.

### **Special Notice:**

The appointment is limited to ICTY. Appointment of the successful candidate on this position will be limited to the initial funding of the post. Extension of the appointment is subject to the extension of the mandate and/or the availability of funds. As the international tribunals are not integrated in the Secretariat, UN Staff Members serve on assignment or secondment from their parent department/office if selected. Appointments of staff members in the United Nations are subject to the authority of the Secretary-General. Staff Members are expected to move periodically to new functions in accordance with established rules and

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procedures, and may in this context be reassigned by the Secretary-General throughout the Organization based on the changing needs and mandates.

**No Fee:**  
THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, TRAINING OR ANY OTHER FEES). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON BANK ACCOUNTS.

#### **United Nations Considerations**

Candidates will be required to meet the requirements of Article 101, paragraph 3, of the Charter as well as the requirements of the position. The United Nations is committed to the highest standards of efficiency, competence and integrity for all its human resources, including but not limited to respect for international human rights and humanitarian law. Candidates may be subject to screening against these standards, including but not limited to whether they have committed, or are alleged to have committed criminal offences and/or violations of international human rights law and international humanitarian law.

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8). The United Nations Secretariat is a non-smoking environment.

Applicants are urged to follow carefully all instructions available in the online recruitment platform, *inspira*. For more detailed guidance, applicants may refer to the At-a-Glance on "The Application Process" and the Instructional Manual for the Applicants, which can be accessed by clicking on "Manuals" hyper-link on the upper right side of *inspira* account-holder homepage.

Applications are pre-screened by the system according to the published requirements of the job opening on the basis of the information provided in the application. In relation to the requirements of the job opening, applicants must provide complete and accurate information pertaining to their qualifications, including their education, work experience, and language skills. Each applicant must bear in mind that submission of incomplete or inaccurate applications may render that applicant ineligible for consideration for the job opening. Initial screening and evaluation of applications will be conducted on the basis of the information submitted. Applications cannot be amended following submission. Candidates under serious consideration for selection will be subject to a reference-checking process to verify the information provided in the application.

Job openings advertised on the Careers Portal will be removed at midnight (New York time) on the deadline date.

#### **HOW TO APPLY:**

All applications must be submitted through the UN *inspira* portal. The ICTY is not able to accept applications for this vacancy via email.

Internal applicants may go to <https://inspira.un.org>

External applicants may go to <https://careers.un.org>

#### **NOTE FOR PREVIOUSLY ROSTERED CANDIDATES**

Roster candidates must express their interest and availability for published job openings by submitting an updated PHP and cover letter.

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